

CAST COMMERCIAL ACUMEN LIMITED

Environmental, Social and Governance (“ESG”) Policy Checklist

ESG Policy Commitment

This ESG Policy Statement is produced by the Directors of Cast Commercial Acumen Limited (“the Company”).

The ESG policy of the Company is to ensure so far as it is applicable and reasonably practicable that its operations will be carried out with a commitment to:

- (a) protecting and enhancing the environment by minimising negative impact and maximising positive impact on the environment.
- (b) ensuring appropriate conduct towards, positive impact on and good relationships with employees, customers/clients, suppliers, contractors, associates, and the community in which it operates; and
- (c) conduct its business with integrity and high standards of business ethics, through appropriate structures, systems, processes, and procedures.

(the Company’s “ESG Commitment”).

The ESG Commitment is a fundamental principle of the Company’s business.

Fulfilling the ESG Commitment is the responsibility of the Directors of the Company.

General ESG Principles

In fulfilling the ESG Commitment, the Company seeks to:

- comply with all applicable local and national laws, rules, regulations, and other measures having the force of law that are relevant to any aspects of its ESG Commitment; and
- where it is practicable and appropriate to do so, establish and meet standards relevant to any aspects of its ESG Commitment which are higher than the standards imposed by law.

All Company employees must, in carrying out their duties, adhere to the principles and objectives of this ESG Policy Statement. Training will be given to employees to ensure that they are familiar with, and work in accordance with, this ESG Policy Statement.

The Company expects suppliers of goods and services to the Company and contractors / associates working for the Company to adopt and implement the ESG Commitment in their own businesses.

All suppliers, contractors and associates working on behalf of the Company are expected to adopt standards fully consistent with those set out in this ESG Policy Statement and to achieve comparable levels of performance.

Environmental

The Company has produced the following objectives as a framework for the introduction of practices to implement the environmental aspects of the ESG Commitment:

- Identifying and managing environmental risks and hazards.
- Operating management procedures to include environmental factors during business planning and implementation.
- Communicating on environmental matters freely with employees, customers, and members of the public.
- Carrying out of environmental audits when required.
- Promoting environmental principles by sharing experience with regulatory bodies, other companies, employees, and members of the public.
- Promoting a culture of environmental awareness amongst all employees.
- Providing training for all employees as appropriate to enable them to carry out their job functions in a manner that shows care for the environment.
- Continuously improving environmental performance and integration of recognised environmental best practice into business operations.
- Acting to reduce, the carbon footprint of business activities.
- Focusing on action to conserve resources and energy, to minimise emission to air, water and land and to increase recycling rates.
- Protecting the environment by preventing pollution of land, air or water via leakage of liquids gases or solids.
- Minimising of waste by evaluating operations and ensuring they are as efficient as possible.
- Managing waste generated from business operations according to the principles of reduction, re-use, and recycling.
- Managing and disposing of all waste in a responsible manner in ways that show concern for the environment.
- Ensuring that as many waste materials as possible are recycled via waste contractors.
- Using only registered carriers to dispose of waste, and to recycle wherever possible.
- Encouraging development of products, services, processes, and equipment with concern for the future of the environment.
- Promoting environmentally friendly responsible purchasing.
- Taking steps to improve environmental efficiency of transport and business travel, including considering whether, to avoid travelling, any meetings can be held remotely.

- Where possible, using recycled or ecologically friendly paper.
- Using 'waste' paper for notepads unless confidentiality may be compromised.
- Reducing consumption of resources and improving efficiency of those resources by printing double sided where practicable.
- Recycling of all paper products, ink, or toner cartridges
- Recycling of all packaging materials including cardboard, polystyrene moulds and chippings.
- Where possible, reducing consumption of resources by
 - ensuring that lights are turned off in empty areas.
 - working to reduce heat loss through open doors or poorly sealed windows.

Social

The Company has produced the following objectives as a framework for the introduction of practices to implement the environmental aspects of the ESG Commitment:

- Prohibiting any infringement of civil or human rights by the Company, its officers, and employees, and by those in its goods and services supply chains. In particular, by prohibiting any participation in or connection with any modern slavery, child labour or human trafficking.
- Avoiding investment in or any other connection with industries with a negative social impact, for example, gambling, tobacco, pornography, or weapons manufacture/sales.
- Prohibiting any bribery or corruption of, or by, any of its officers or employees.
- Prohibiting any money laundering by any of its officers or employees.
- Encouraging ethical behaviour and decision making within the Company and amongst its supply chain.
- Ensuring compliance by the Company with workplace health and safety laws and standards, and mitigating risks to health and safety in the workplace
- Maintaining suitable privacy and data security measures in respect of all stakeholders of the Company.
- Maintaining an inclusive and collaborative workplace where the wellbeing of employees is a high priority.
- Promoting diversity, equity and inclusion amongst the Company's workforces.
- Providing and maintaining a working environment free from all forms of discrimination, harassment and bullying under any circumstances, for example gender, gender identity or expression, race, colour, creed, religion, nationality or national origin, ethnicity or ethnic origin, ancestry, age, marital status, or sexual preference.
- Ensuring that the Company does not select, engage, place, promote, transfer, or

compensate or otherwise treat or deal with any employees on the basis of gender, gender identity or expression, race, colour, creed, religion, nationality or national origin, ethnicity or ethnic origin, ancestry, age, marital status, or sexual preference.

- Creating a positive and rewarding workplace for the Company's employees.
- Providing team building activities for employees.
- Providing a fair and rewarding remuneration policy and practise linked to business and personal performance.
- Encouraging and assisting to provide a work/ life balance with a flexible and considerate approach to employment and working practices, including working from home.
- Pursuing a fair and competitive approach to remuneration, working hours and attendance, leave, sick leave and other aspects of wellbeing.
- Making positive contributions to the local community and to local charities and to worthy causes.
- Supporting the local community by employing local people where appropriate.
- Aiming to hold wellbeing, charity events and social activities in each year.
- Encouraging employees to participate in and contribute to activities which benefit the welfare of members/sections of the local community, allowing paid time-off for the employees where circumstances permit.
- Encouraging employees to participate in appropriate further education and training which supports their professional development, allowing paid time-off where circumstances permit, including any education or training that the Company itself is able to provide in-house.
- Providing sponsorship for initiatives or events run by or benefiting local charities or other local worthy causes.
- Conducting employee satisfaction surveys, undertaken by an independent third party.
- Ensuring that the Company's products and services meet all relevant standards of safety and quality for the benefit of its customers, clients and endeavouring to provide customer satisfaction with a view to retaining customers and maintaining a good relationship with them.
- Engaging local suppliers where appropriate
- Paying the Company's suppliers properly and on time

Governance

The Company has produced the following objectives as a framework for the introduction of practices to implement the environmental aspects of the ESG Commitment:

- Ensuring that the Company complies with, at least, all applicable local and national laws and regulations, relevant standards and codes of practice relating both generally and in particular to transparency and corporate governance.
- Establishing clear and effective governance for ESG, promoting the use of best practice on corporate governance when relevant and possible.
- Ensuring that the Company promotes strong oversight and transparency at all levels of its organisation.
- Ensuring that the Company maintains exemplary board stewardship and management accountability.
- Ensuring that the Company adopts and implements adequate internal controls, processes, procedures, and proactive risk management.
- The Company is committed to establishing and maintaining high standards of business ethics through a strong code of ethics and business conduct, ongoing ethics training and promotion of a culture of integrity, honesty, ethical and responsible conduct in its business activities and behaviours.
- The Company is committed to ensuring that no corruption, bribery, money laundering or internal misconduct activities are taking place in the business.
- Establishing and maintaining detailed policies covering anti-bribery and corruption, code/s of conduct, conflicts of interest, privacy, and human resources, as part of the governance structure of the Company.
- Ensuring that the Company cultivates strong stakeholder relationships through transparency, open communications and responding to stakeholder input on any issues including ESG issues.
- Dealing with regulators, tax authorities and auditors and other relevant stakeholders in an open and co-operative manner.
- Ensuring the resilience and long-term preservation of value for the Company's business.
- Ensuring that the Company mitigates risk exposure and builds the resilience of its business to climate change, earthquakes, and other catastrophic events.

Measuring compliance

The Directors will, where appropriate to the size of the Company, adopt, implement, and vary from time to time as they deem necessary, clear requirements for the Company to monitor the Company's compliance with this ESG Policy Statement, including:

- metrics and methods for measurement, by the Company, of compliance sufficient to show trends over time and progress against established objectives.

Status of this ESG Policy Statement

The Directors endorse this ESG Policy Statement and are fully committed to its implementation. This ESG Policy Statement will be regularly reviewed and updated as necessary.

This ESG Policy Statement will be published on the Company’s public website so that it is freely available to all stakeholders and others to view.

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Signature:	

This Environmental, Social and Governance Checklist is not contractual and may be varied by Cast Commercial Acumen Limited at any time.